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| TYPES OF DOCUMENTS | EXAMPLES |
| **Machine Readable Documents** | * Multiple choice mark sheet
* Survey forms
* Airline tickets
* Products with barcode labels
* Bank cheques and deposit slips
* Visa
* Passport
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| **Source Document** | * Cheques
* Supplier Invoice
* Receipts
* Credit memos
* Employee time cards
* Deposit slips
* Purchase orders
* Cash register tapes
* Cancelled cheques
* Bank statement
* Payroll report
* Credit card receipt
* [Sales order](https://www.accountingtools.com/articles/2017/5/16/sales-order)
* Lockbox check images
* Packing slip
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| **Turnaround Document**  | * Meter cards
* Punch cards
* Aircraft and other transport boarding passes
* Utility bills such as water, cable and electricity
* Invoices
* Detachable remittance slip
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